



April 12, 2019

**Notice of Annual Meeting of the Members**

Tuesday, May 14, 2019 at 7:00 pm

Dear Homeowner(s) of Valencia on the Lake,

As the Managing Agent for **Valencia on the Lake Homeowners Association, Inc.** We are pleased to announce that the Annual Meeting of the Members has been scheduled for **Tuesday, May 14, 2019 at 7:00 pm**. The purpose of this meeting is to discuss normal business of the Association and to present information on current Association affairs.

Enclosed in this packet you will find the agenda and a proxy. **Even if you plan on attending, it is important that you return your proxy as unforeseen circumstances may occur, preventing you from being able to attend. The Annual Meeting of the Members cannot be held unless quorum requirements are met, either in person or by proxy. If a meeting must be recalled for a later date, the Association incurs additional costs for securing a venue, printing, mailing of meeting notice, etc. You may assign your proxy to a Member of the Board or to a neighbor of your choice who will be in attendance.**

**Date:** Tuesday, May 14, 2019  
**Time:** 7:00 pm – 8:00 pm  
**Location:** Coy Miller Elementary School  
Cafeteria  
300 Cypress Hill Drive  
Little Elm, TX 75068

**Check in will begin at 6:45 pm.** We look forward to seeing you on **Tuesday, May 14, 2019**. If you have any questions about the upcoming meeting, please visit the Association's website at, [www.valenciaonthelakehoa.com](http://www.valenciaonthelakehoa.com), submit your inquiry under the "Contact Us" tab and an Essex representative will respond promptly.

Sincerely,

Essex Association Management, L.P., Managing Agent,  
On behalf of Valencia on the Lake Homeowners Association, Inc.

cc: HOA file

Enclosures: Draft Agenda, Proxy

Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006  
Phone: (972) 428-2030 Fax: (469) 342-8205  
[www.valenciaonthelakehoa.com](http://www.valenciaonthelakehoa.com)